

Government of West Bengal
Office of the Principal
Murshidabad Medical College & Hospital
Berhampore, Murshidabad

Phone No : 03482-274095 (Principal's Room)

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Memo No. MSD-MCH /PR/ 192

Date : 08.02.2016

ORDER

This is to inform all concerned that as per Govt. Order vide Memo No. ME/MISC-13-16/Pt-IV/M/203, Dated on 01.02.2016 issued by the Director of Medical Education & Ex-officio Secretary station leave permission & sanction of leave as per rule within and outside the state for personal reasons with own expenses by the faculties of West Bengal Medical Education Services by taking Earned Leave, Casual Leave or any other leave as per rule will be given by the local authority/ Head of the institution by submitting formal leave application in prescribed form, charge hand over & take over etc.

This in relation to Finance Department Memorandum No. 6114-F(P) dated 3rd December 2014.

Arub
08.02.2016
Principal
Murshidabad Medical College & Hospital
Berhampore, Murshidabad

Memo No. MSD-MCH /PR/ 192/(7)

Date : 08.02.2016

Copy forwarded for information & necessary action to the :

1. DME&EOS, Dep't of Health & FW, Govt. of West Bengal.
2. **Medical Superintendent cum Vice Principal**, Murshidabad Medical College & Hospital,
3. **All Head of the Department**, Murshidabad Medical College & Hospital.
4. **Deputy Superintendent**, Murshidabad Medical College & Hospital
5. **Accounts Officer**, Murshidabad Medical College & Hospital.
6. **Notice Board.**
7. **College Website.**
8. **Guard file.**

Arub
08.02.2016
Principal
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Berhampore, Murshidabad